

holiday planner

Christmas To-Do List

Year _____

budgeting

- Create holiday budget
- Start saving for Christmas
- Clip and print coupons for the holiday foods you plan to buy
- Set up price drop alerts for your must-buy gifts on Pricepinx.com or a similar site
- _____
- _____
- _____

scheduling

- Set limits on how much you'll do (involve your family in the decision)
- Post a calendar of events where everyone will see it
- Send out invites to events you'll be hosting
- RSVP to all invitations you received
- _____
- _____
- _____

cards

- Buy or make cards
- Buy stamps
- Update Christmas card list

- Write Christmas newsletter
- Sign, stamp and address cards
- Mail cards
- _____
- _____
- _____

decorations

- Buy or make new decorations
- Hang Christmas lights
- Decorate Christmas tree
- Decorate exterior of house
- Decorate interior of house
- _____
- _____
- _____

meal planning

- Fill freezer with make-ahead meals for busy nights
- Eat out of the fridge and freezer to make space for holiday foods & leftovers
- Plan menu for all events you'll be hosting/ contributing to
- Create a grocery list for each event and dishes for holiday parties and dinners

- Order ham/turkey
- Shop for groceries
- _____
- _____
- _____

baking

- Finalize holiday baking list
- Stock up on baking supplies
- Make pie crusts, cookies and other goodies that freeze well ahead of time
- Set a schedule for the rest of your baking
- _____
- _____
- _____

holiday travel

- Make travel arrangements - book hotels, rental car, etc.
- Put in for time off at work
- Arrange for someone to pick up mail, feed pets, water plants, etc.
- Make pet boarding arrangements
- Put lights on timers
- _____
- _____

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family traditions

- Schedule family photo
- Shop for Christmas tree
- Take kids to see Santa
- Attend Christmas tree lighting
- Watch Christmas specials
- Make/decorate cookies together
- Drive around to look at Christmas lights
- Volunteer
- _____
- _____
- _____

clothing

- Pull out Christmas clothing
- Make any repairs or alterations needed
- Take items to dry cleaner
- Make a list of any new clothing you need to buy (dressy clothes, Christmas sweaters)
- Shop for holiday clothes
- _____
- _____
- _____

before guests arrive

- Iron table linens

- Pull out china and serving pieces
- Polish silver
- Put fresh linens on beds and extra towels in bathrooms
- Restock beverages (alcohol, coffee, soda, juice, etc.)
- Stock up on toilet paper
- Deep clean the house
- _____
- _____
- _____

gift giving

- Make a list of everyone you want to give a gift to (include gift ideas)
- Ask kids for their wish lists
- Make a list of gifts that you plan to make
- Buy supplies for homemade gifts
- Set a deadline for completion of all homemade gifts
- Finish all homemade gifts
- Make a list of gifts to buy
- Buy all gifts
- Buy stocking stuffers
- Make charitable donations
- Stock up on batteries for electronic gifts

gift wrapping

- Replenish wrapping supplies (paper, gift bags, tape, tags, etc.)
- Set up a wrapping station
- Assemble large gifts (bikes, doll houses, etc.)
- Wrap presents
- Ship presents
- _____
- _____
- _____

christmas eve

- Recharge digital and video cameras
- Prep Christmas dishes that can be made ahead
- Make Christmas breakfast (a casserole to pop in the oven, a crockpot recipe, etc.)
- _____
- _____

other

- _____
- _____
- _____
- _____