

Year \_\_\_\_\_

■ *Monthly*

- ☐ Clean or replace HVAC filters
- ☐ Clean kitchen drain/garbage disposal

- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

Date

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■ *Spring*

- ☐ Install fresh batteries in smoke and carbon monoxide detectors
- ☐ Test and dust all detectors
- ☐ Inspect bathroom and kitchen caulk; recaulk as needed
- ☐ Vacuum refrigerator coils
- ☐ Schedule air conditioning inspection
- ☐ Check fire extinguishers
- ☐ Clean kitchen exhaust hood and filter
- ☐ Clean and seal deck (if needed)
- ☐ Inspect exterior paint and touch up as needed
- ☐ Inspect siding/masonry for damage
- ☐ Remove storm windows, and install screens
- ☐ Repair/replace damaged window screens
- ☐ Inspect roof for damage
- ☐ Inspect attic for leaks
- ☐ Inspect outdoor play equipment
- ☐ Clean gutters
- ☐ Prune spring-flowering shrubs after they bloom
- ☐ Prune summer-flowering shrubs before they bloom
- ☐ Schedule yearly septic tank inspection

- ☐ \_\_\_\_\_
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Date

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■ *Summer*

- ☐ Clean kitchen exhaust hood and filter
- ☐ Vacuum refrigerator coils
- ☐ Reverse ceiling fans
- ☐ Inspect foundation for drainage problems  
(clogged downspouts, grading issues, etc.)
- ☐ Inspect basement/crawl space for moisture issues
- ☐ Inspect for insect activity (termites, ants, wood bees, etc.)

Date

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# Home Maintenance Checklist

Continued on next page.

# Home Maintenance Checklist

## ■ Summer, cont'd.

Date

<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____

## ■ Fall

<input type="checkbox"/>	Install fresh batteries in smoke and carbon monoxide detectors	_____
<input type="checkbox"/>	Test and dust all detectors	_____
<input type="checkbox"/>	Check fire extinguishers	_____
<input type="checkbox"/>	Clean kitchen exhaust hood and filter	_____
<input type="checkbox"/>	Drain sediment from hot water heater	_____
<input type="checkbox"/>	Vacuum refrigerator coils	_____
<input type="checkbox"/>	Insulate exposed pipes as needed	_____
<input type="checkbox"/>	Schedule furnace inspection	_____
<input type="checkbox"/>	Remove (or cover) window air conditioners	_____
<input type="checkbox"/>	Have chimneys and flues inspected and cleaned	_____
<input type="checkbox"/>	Remove screens and install storm windows	_____
<input type="checkbox"/>	Turn off outdoor water supply, and store hoses	_____
<input type="checkbox"/>	Inspect roof for damage	_____
<input type="checkbox"/>	Clean gutters	_____
<input type="checkbox"/>	Inspect caulk around windows and doors; recaulk as needed	_____
<input type="checkbox"/>	Trim trees and shrubs away from house	_____
<input type="checkbox"/>	Inspect deck for any nails or screws that may be popping up	_____
<input type="checkbox"/>	Cover or store outdoor furniture	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____

## ■ Winter

<input type="checkbox"/>	Clean kitchen exhaust hood and filter	_____
<input type="checkbox"/>	Test GFCI outlets	_____
<input type="checkbox"/>	Vacuum refrigerator coils	_____
<input type="checkbox"/>	Clean dryer vent	_____
<input type="checkbox"/>	Check sinks and toilets for leaks	_____
<input type="checkbox"/>	Inspect hoses on washing machine, dishwasher & icemaker for leaks	_____
<input type="checkbox"/>	Change direction of ceiling fans	_____
<input type="checkbox"/>	Test sump pump	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	_____	_____